

AGREEMENT SECTOR

INFORMATION CONCERNING THE MEMBER	
Last name and first names of the member	
Identity code	Profession
Postal address	Postal code and city/town
E-mail address	Phone number

TRADE UNION
Name and number of the trade union (the information is available on the membership card)

CONTACT DETAILS OF THE SHOP STEWARD WHO HAS BEEN HANDLING THE MATTER	
Name	Phone number
E-mail address	There is no shop steward at the workplace

INFORMATION CONCERNING THE EMPLOYER	
Official name of the company	Business ID of the company
Operational unit which the dispute concerns	
Address of the operational unit	Postal code and city/town
Name of the employer's representative (the person who is familiar with the case)	Phone number
E-mail address	
Employer association	

THE UNION TRUSTEE WHO HAS BEEN HANDLING THE MATTER	
Name	Phone number

SUBJECT OF THE DISPUTE AND THE RELATED SECTION OF THE COLLECTIVE AGREEMENT AND/OR LEGAL PROVISIONS

VIEW OF THE EMPLOYER (use a separate appendix, if necessary)

Grounds:

The employer association has been contacted in connection with the case.

Representative of the association:

VIEW OF THE EMPLOYEE SIDE (use a separate appendix, if necessary)

Grounds:

The employee association has been contacted in connection with the case.

Representative of the association:

INFORMATION ON THE EVENTS ON WHICH THE PARTIES AGREE

INFORMATION ON THE EVENTS ON WHICH THE PARTIES DISAGREE

LEGAL ISSUES ON WHICH THE PARTIES AGREE

LEGAL ISSUES ON WHICH THE PARTIES DISAGREE

NEGOTIATIONS CONDUCTED IN RELATION TO THE CASE	Negotiation dates and parties (name, position)
Negotiations between the employee and his/her supervisor	
Negotiations between the chief shop steward and the employer	
Negotiations between the regional trustee and the employer (organised companies in the forest machine industry)	
Negotiations between the associations	

SIGNATURES

Since no consensus has been reached between the local parties in the matter described above, the matter shall be submitted, with this memorandum, to the associations for resolution.

	/ 20
Place	Date

Employer's representative	Employee's representative
Name in block letters	Name in block letters

