

Privacy Notice – Event and Training Register

This privacy notice is an AI-generated translation. The legally valid privacy notice is available in Finnish

Privacy Notice – Event and Training Register

1. Controller and Contact Person

Controller

Industrial Union (Teollisuusliitto ry)
Business ID: 0201717-2

Contact for Data Protection Matters

Email: tietosuojavastaava@teollisuusliitto.fi
Tel: +358 20 774 001
Industrial Union / Data Protection Officer
P.O. Box 107, FI-00531 Helsinki, Finland

2. Categories of Data Subjects

This register contains personal data of individuals who have registered for events or training sessions organised by the controller.

3. Purpose and Legal Basis for Processing

Personal data is processed to ensure the smooth and safe organisation of events and training sessions, and to enable communication between the controller and the data subject.

The legal bases for processing are:

- **Performance of a contract** between the controller and the data subject (Article 6(1)(b) GDPR)
- **Consent** of the data subject, where applicable (Article 6(1)(a) GDPR)
- **Compliance with legal obligations** (Article 6(1)(c) GDPR)
- **Legitimate interest** of the controller (Article 6(1)(f) GDPR), such as ensuring operational safety and coordination

4. Personal Data Processed in the Register

The register may contain the following personal data:

- Name
- Address
- Email address
- Telephone number
- Date of birth / personal identity code
- Special diets and allergies
- Medical conditions requiring medication

Privacy Notice – Event and Training Register

This privacy notice is an AI-generated translation. The legally valid privacy notice is available in Finnish

- Special needs related to participation (e.g. accessibility requirements)
- Information on whether the individual is a member of a local union branch

Information related to event or training participation, such as:

- Name and date of the event/training
- Accommodation details (e.g. roommate preferences)
- Travel details (e.g. participation in shared transport)
- Payment details (payer, amount, date of payment)
- Notes made by the controller in connection with the event
- Any additional information voluntarily provided by the data subject (e.g. messages to the organisers)

5. Special Categories of Personal Data

The register may contain health-related data necessary for the organisation of the event or training. Information such as allergies and conditions requiring medication is collected solely to ensure appropriate assistance during the event if needed.

6. Personal Data Retention Period

Detailed retention periods are defined in a separate data retention schedule.

7. Regular Sources of Information

Personal data is obtained directly from the data subject.

8. Rights of the Data Subject

The data subject has the following rights under the GDPR:

- **Right to be informed** about the processing of personal data
- **Right of access** to personal data
- **Right to rectification** of inaccurate or incomplete data
- **Right to erasure** when:
 - processing is based on consent
 - erasure does not conflict with statutory obligations or the public interest
 - data is no longer necessary for its original purpose
- **Right to withdraw consent** at any time

Privacy Notice – Event and Training Register

This privacy notice is an AI-generated translation. The legally valid privacy notice is available in Finnish

- **Right to object** to processing insofar as processing is based on consent
- **Right to data portability**, provided that:
 - the data has been supplied by the data subject
 - processing is based on consent
 - processing is automated
- **Right to restriction of processing**, e.g. requesting the cessation of direct marketing

Requests must be submitted using the contact details in section 13.

The Industrial Union may request additional information to verify the requester's identity and may refuse a request where permitted by applicable law.

A data subject may exercise these rights **once per year free of charge**.

Right to lodge a complaint

Every data subject has the right to lodge a complaint with the Data Protection Ombudsman or the supervisory authority of their EU Member State of residence or workplace if they believe their personal data has not been processed lawfully.

9. Transfers of Personal Data Outside the EU/EEA

As a rule, personal data in this register is **not** transferred outside the EU/EEA.

If personal data is processed outside the EU/EEA, the Industrial Union ensures:

- compliance with applicable data protection legislation, and
- the use of GDPR-compliant safeguards

Personal data may be processed in cloud services located outside the EU/EEA if the service provider has committed to GDPR requirements.

10. Data Security

Digitally processed personal data is protected and stored in systems managed by the Industrial Union, with access restricted to individuals who require the data for their work duties. These individuals use personal usernames and passwords. Storing personal data on paper is avoided.

Personal data sent outside the Union is encrypted. Workstations and storage media used for processing personal data are also encrypted.

11. Contact Information

Requests concerning data subject rights, questions about this Privacy Notice and other enquiries may be submitted by email to:

tietosuojavastaava@teollisuusliitto.fi

Alternatively, contact may be made personally or in writing at:
Data Protection Officer

Privacy Notice – Event and Training Register

This privacy notice is an AI-generated translation. The legally valid privacy notice is available in Finnish

Industrial Union (Teollisuusliitto ry)
P.O. Box 107, FI-00531 Helsinki
Tel. +358 20 774 001

12. Updates to This Privacy Notice

This Privacy Notice may be updated from time to time, for example due to changes in legislation or administrative guidance.

Last updated: 10 December 2021